



Denco Area 9-1-1 District

1075 Princeton Street • Lewisville, TX 75067 • Mailing: PO BOX 293058 • Lewisville, TX 75029-3058
Phone: 972-221-0911 • Fax: 972-420-0709

MINUTES

Denco Area 9-1-1 District Board of Managers Special Meeting March 23, 2017

The Denco Area 9-1-1 District Board of Managers convened into special session at 8:39 a.m., Thursday, March 23, 2017, at the Denco Area 9-1-1 District Office, 1075 Princeton Street, Lewisville, Texas.

Board Members Present:

Jack Miller, Chairman
Bill Lawrence, Vice Chairman
Assistant Chief Terry McGrath, Secretary
Mayor Sue Tejml
Jim Carter

Staff Present:

Mark Payne
Greg Ballentine
Carla Flowers
Andrea Zepeda
Leddie Taylor, Outside Counsel

Guests:

None

1. **Call meeting to order.**

Chairman Miller called the meeting to order at 8:39 a.m.

Mark Payne, Executive Director, gave the invocation and led the pledge of allegiance to the American and Texas flags.

2. **Visitors' forum.**

No visitors addressed the board.

3. **Discuss and consider current board appointment process for participating municipalities of the District.**

Mark Payne informed the board that Jim Carter requested to discuss the current municipal appointment process to the Denco Board of Managers. Mr. Carter suggested the initial letter be sent with a form allowing council to vote for the nominee without having to wait for a slate of nominees in order to save time. Mayor Tejml agreed with

Mr. Carter in having cities vote at the same time they nominate a candidate. She stated city councils and secretaries have complained about the process. Vice Chairman Lawrence stated you would still have to add and count each city. He questioned how you would do a runoff. Mr. Carter and Mayor Tejml said you would keep the same process currently used. Chairman Miller disagreed with the request. Mr. Carter motioned the staff be instructed to revise appointment process to allow city councils to vote for a nominee at the same time they are nominating without a slate of candidates. Mayor Tejml seconded the motion.

The motion passed. (Three in favor, two against, none absent).

4. Discuss and consider current progress of the Annex building bid solicitation process and the limited interest shown by prospective bidders.

Mark Payne informed the board that only one company responded to the Annex bid based on the solicitations that were advertised. Mr. Payne shared that Denco's architect consultants, AECOM, believes that most qualified bidders are already engaged with or working on other projects. The single bidder does not have the plans yet, as the City of Lewisville has not finalized their review and released them. Based on the information, Mr. Payne gave the board two options: give the single bidder more time to submit a bid, since the plans have not been released; or secondly, open the bid process again. Mr. Payne recommended giving the initial bidder more time. Mr. Carter had concerns regarding only having one bidder and not having a price comparison. Mr. Payne reminded the board a market-based estimate was provided in the November meeting on construction costs, which could be used as a comparison to a single bid. Secretary McGrath suggested due diligence in vetting the bidder, finding out if he can keep subs on the job and how the project would fit into their construction schedule. It was agreed the construction market will not slow down soon or whether we would get another bidder. Chairman Miller stated the bid could be rejected if it was too high. The board gave instruction to proceed with giving bidder more time to get in estimate.

5. The Board will convene in Executive Session pursuant to Texas Government Code:

- Section 551.071 (Consultation with Attorney): Potential litigation

Chairman Miller adjourned into executive session at 9:30 a.m. with a three- minute break beforehand.

6. The Board will Reconvene in Open Session to consider action, if any, on matters discussed in the Executive Session.

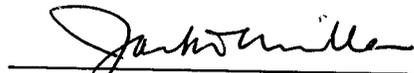
Chairman Miller reconvened into open session at 10:20 a.m.

Jim Carter motion for Mark Payne to proceed with action discussed in executive session. Secretary McGrath seconded the motion. The motion passed. (Five in favor, none against, none absent).

7. **Adjourn.**

Chairman Lawrence moved to adjourn the meeting. Chairman Miller adjourned the meeting at 10:25 a.m.


Secretary, Board of Managers


Chairman, Board of Managers